



Announcement of
Board Member Vacancy - Extended

April 11, 2025

Due to the number of applications received, the Board has extended the application deadline. Applications are being accepted for a *pro tempore* member position on the Utah Board of Pardons and Parole.

This vacancy results from the resignation of Jeff Buhman. By statute, the vacancy will be filled for the remainder of the term of office, which expires 02/28/2029.

Applications should include a cover letter, resume, and list of professional references and must be submitted by email *by Friday, April 18, 2025*. For questions, or to apply, please contact Jennifer Yim at 801-261-6464 or jmyim@utah.gov.

Selection Process

- Utah law authorizes the Board to submit between three and five names to the Governor for consideration.
 - The Governor will appoint a board member, with the advice and consent of the Senate.
 - Board members serve the remainder of a five-year term of office, with the potential for an additional term.
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Minimum Requirements

- Board members must be citizens of the United States and residents of the State of Utah.
 - Board members may not hold any other office in the government of the United States, the State of Utah or any other state, or of any county government or municipal corporation within a state.
 - Board members should have a post-graduate degree, equivalent to or exceeding a Master's degree and at least seven years in a criminal justice, correctional, social or behavioral science, public administration, law or related field.
 - Board members may not engage in any occupation or business inconsistent with the members' duties.
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Primary Duties

- Preside over several parole hearings monthly, including case preparation and voting.
- Vote on release in the absence of full-time Board members.
- Participate in Board decision-making processes in-office, approximately one day per week with the option for increased workload over time.

The mission of the Board of Pardons and Parole is to protect public safety through informed and just decisions that consider victim input, the accountability of those under our jurisdiction, risk reduction and rehabilitation.