



STATE OF UTAH BOARD OF PARDONS AND PAROLE

APPLICATION FOR PARDON

Please complete this entire application form and provide all requested information. Attach all reports, records or letters as indicated and required. Incomplete or unsigned applications will not be considered. The Board will not consider pardons for Class C Misdemeanors or Infractions.

SECTION I – APPLICANT INFORMATION					
First Name		Middle Name		Last Name	
Please List All Other Names, Including Maiden Name, or Aliases Used (If Any).					
Date Of Birth		Offender #			
Social Security #		FBI #			
Drivers License #		State Issued			
Home Address					
City		State		Zip Code	
Telephone		Cell Phone		E-Mail	

Have you ever previously applied for, or been granted, a pardon?

Yes No

If yes, please provide the date of the application, the outcome of the application, list any conviction(s) pardoned, and attach a copy of the application and the Pardon Certificate.

SECTION III - APPLICANT'S FAMILY INFORMATION

If Married, Please Provide The Following Information For Your Spouse

Spouse's Name				
Home Address				
City		State		Zip Code
Telephone		Cell Phone		E-Mail

Please List Any Children And Their Ages

Child's Name	Age

SECTION IV – APPLICANT’S EMPLOYMENT HISTORY

Beginning with your current or most recent, please list your last five places of employment, and provide the requested information for each.

Dates of Employment		Employer's Name	Address	Phone	Reason for Leaving
		Supervisor's Name	City, State, Zip		
1					
2					
3					
4					
5					

SECTION V – APPLICANT’S MILITARY HISTORY

If you have ever served in the United States Military, Reserves, or National Guard, please provide the following information.

Branch Of Service		Dates Of Service	
Service MOS		Last Commanding Officer	
Last Unit Assignment		Last Base Assignment	
Rank at Discharge		Type of Discharge	
Service Awards or Commendations			

SECTION VI – APPLICANT’S EXPUNGEMENT HISTORY

Utah Law provides for a process known as Expungement, whereby some arrests and convictions can be expunged or purged from your criminal history. (See Utah Code Ann. §77-40-101). Below, please detail your attempts to expunge the crimes for which you are seeking a pardon. If you have ever been denied a Certificate of Eligibility, denied an expungement, or otherwise informed that you are ineligible for an expungement of any criminal conviction, please attach all letters, orders, or other documentation.

Date of Petition		Date of Denial	
Reason(s) Given For Denial			

SECTION VII - REFERENCES

Please provide the names, addresses, and relationship of at least three non-family references.

1.	
2.	
3.	

Section VIII – CONVICTIONS SOUGHT TO BE PARDONED

Please list all convictions for which you seek a pardon. For each conviction, please submit all police reports, Pre-Sentence Reports, and Court Dockets. Please include all requested information for each conviction. Use and attach extra pages if necessary. If required information is not available, please list all attempts and means you have used to obtain such information. Lack of, or failure to provide, required information may prevent the Board’s consideration of your application. Please be aware that the Board will not consider a pardon of Class C Misdemeanors or Infractions.

1	Crime of Conviction		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Of Conviction		
	Date of Conviction	Sentencing Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			
	Sentence Imposed			
	Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe and explain this offense, your conduct, and any plea agreement entered.				

2	Crime of Conviction		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Of Conviction		
	Date of Conviction	Sentencing Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			

Sentence Imposed			
Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.			
Please describe and explain this offense, your conduct, and any plea agreement entered.			

3	Crime of Conviction		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Of Conviction		
	Date of Conviction	Sentencing Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			
	Sentence Imposed			
	Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe and explain this offense, your conduct, and any plea agreement entered.				

4	Crime of Conviction		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Of Conviction		
	Date of Conviction	Sentencing Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			
	Sentence Imposed			
	Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe and explain this offense, your conduct, and any plea agreement entered.				

Attach Additional Pages If Necessary

Section IX – OTHER ARRESTS OR CONVICTIONS

Please list all other arrests or convictions. This includes convictions for which a pardon is not requested, any federal conviction, all convictions in any other state or territory, and any criminal charges which have been filed against you and are currently pending in any court. Please include all requested information for each arrest or conviction. Use and attach extra pages if necessary. If required information is not included, please list all attempts and means you have used to obtain the information. Failure to provide required information may prevent the Board’s consideration of your application.

1	Criminal Offense		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Name and Location		
	Date of Arrest or Conviction	Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			
	Sentence Imposed			
	Place of Incarceration	Dates of Incarceration		

Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.

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Please describe and explain this offense, your conduct, and any plea agreement entered.

2	Criminal Offense		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Name and Location		
	Date of Arrest or Conviction	Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			

Sentence Imposed			
Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.			
Please describe and explain this offense, your conduct, and any plea agreement entered.			

3	Criminal Offense		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Name and Location		
	Date of Arrest or Conviction	Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			
	Sentence Imposed			
	Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe and explain this offense, your conduct, and any plea agreement entered.				

Attach Additional Pages If Necessary

SECTION X - INCARCERATION HISTORY

If you have ever been incarcerated, please list each instance or period of incarceration.

Dates of Incarceration	Place of Incarceration	Commitment Offenses	Sentencing Court	Release Date

SECTION XI - INCARCERATION DISCIPLINARY HISTORY

If you were ever the subject of a disciplinary violation while incarcerated, please list each disciplinary violation.

Date of Violation	Place of Incarceration	Disciplinary Violation	Discipline Imposed

Section XII - Letters of Recommendation

Letters of recommendation in support of your application and request for a pardon must accompany this Application. Letters may be submitted from any person who knows you well and knows of the changes you have made to your life since your convictions. Letters of recommendation may be submitted from any source, including, but not limited to the following: spouse, family members, neighbors, employers, co-workers, religious leaders, others with whom you attend religious services, elected officials, judges, prosecutors, counselors or treatment professionals, or persons with whom you engage in significant activities. Please attach all letters of recommendation to your Application.

OATH OR AFFIRMATION

By my signature herein, I swear or affirm upon my oath that all information included, submitted, and reported in the foregoing Application for Pardon, as well as in all accompanying material and documentation, is true and accurate.

Date: _____

Signature

Please Note: Pardon Applications are considered only after a significant period of time of exemplary citizenship and demonstrable evidence of rehabilitation, which generally requires that at least five (5) years have passed since the termination or expiration of all criminal offenses, sentences, and supervision on probation or parole. Submitting a Pardon Application does not necessarily result in the Board scheduling a pardon hearing. The Board may deny a pardon request without holding a hearing. In addition, if the Board schedules a pardon hearing, there is no guarantee that a pardon will be granted.

When completed, please return this Application, along with all other required documents, letters, and extra pages, to the Utah Board of Pardons and Parole:

Utah Board of Pardons and Parole

Attn: Pardon Specialist
448 East Winchester Street
Suite 300
Murray, Utah 84107

For questions or assistance, please call the Board at 801-261-6464 and ask to speak with our Pardon Specialist.